

HOPEWELL AREA SCHOOL BOARD  
REGULAR BUSINESS MEETING  
NOVEMBER 19, 2018

The Board of Directors of the Hopewell Area School District met in regular session on Monday, November 19, 2018, in the Board Room, Administration Building, 2354 Brodhead Road, Hopewell Township.

The meeting was called to order at 7:00 p.m. by Lesia Dobo, Board President.

Prayer and flag salute was led by Dr. Miller. Roll call by the secretary followed. Those Directors in attendance were:

John Bowden (via phone conference)  
Daniel Caton (via phone conference)  
Lesia Dobo  
Rob Harmotto (via phone conference at 7:15)  
Darren Newberry  
Kathryn Oblak  
Jeffrey Winkle  
  
Members Absent  
Lori McKittrick  
Daniel Santia

Also in attendance were: Dr. Michelle Miller, Superintendent; Dr. Jacie Maslyk, Assistant Superintendent; John Salopek, Solicitor; Jennifer Conrad, Business Administrator; Nancy Barber, Secretary; Michael Allison, Douglass Rowe, Jessica Webster, and Rob Kartychak, Principals; Donald Short, Athletic Director; and citizens.

“Good News” was presented by Mr. Kartychak from the elementary schools, Mrs. Webster from the Junior High School, Mr. Rowe from the Senior High School, and Mr. Short from the Athletics Department.

Mrs. Dobo asked for approval of minutes.

APPROVAL OF GROUPED ITEMS

MOTION #1

By Jeff Winkle, seconded by Darren Newberry, to approve items (1) and (2) as presented in accordance with the School Board’s agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of Directors.

Approval of Minutes

1. Recommendation to approve the October 15, 2018 business meeting minutes as presented.
2. Recommendation to approve the November 5, 2018 work meeting minutes as presented.

APPROVAL OF GROUPED ITEMS

MOTION #2

By Kathryn Oblak seconded by Jeff Winkle, to approve items (1) through (3) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Tax Collectors' Report

1. Recommendation to accept report for taxes collected for the month of November 2018, as presented, and make said report a part of these minutes.

Treasurer's Report

2. Recommendation to accept report of the Treasurer for the month of November 2018, as presented, and make said report a part of these minutes.

Financial Statements

3. Recommendation to accept Financial Statements for the month of November 2018, as presented, and make said statements a part of these minutes.

VISITOR'S COMMENTS

No visitors wished to address the Board.

At this time Mrs Dobo asked that Committee discussion and recommendations begin.

**Education/Curriculum/Instruction by Jeff Winkle, Chair**

Dr. Miller discussed the Safe2Say Something program. A program developed by the Pennsylvania Office of Attorney General (OAG), which allows individuals to submit secure and anonymous safety concerns to help identify and intervene when unsafe and/or harmful behaviors take place within K-12 schools statewide. Dr. Miller has identified the individuals responsible for the program within the District and will be ready to train once all specifics have been identified by the OAG.

**Athletics by Darren Newberry**

**MOTION #3**

By Darren Newberry, seconded by Jeff Winkle, to approve the payment of fall coaches beyond the regular season. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**MOTION #4**

By Darren Newberry, seconded by Kathryn Oblak, to approve the request from Mike Shuleski for the junior varsity and varsity baseball teams to attend spring training at the Ripken facilities in Myrtle Beach, South Carolina from March 27, 2019 through March 31, 2019. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**MOTION #5**

By Darren Newberry, seconded by Jeff Winkle, to approve the revised winter coaches and salaries. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**Buildings and Grounds by Kathryn Oblak**

**MOTION #6**

By Kathryn Oblak, seconded by Darren Newberry, to approve the request of Hopewell Little Lady Vikings Basketball to use Gym B at the Junior High School from November 2018 through March 2019 for practice and games. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**Finance and Budget by Jeff Winkle, Chair**

**APPROVAL OF GROUPED ITEMS**

**MOTION #7**

By Jeff Winkle, seconded by Kathryn Oblak, to approve items (1) through (3) and to ratify items (4) and (5) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

1. General Fund List of Bills in the amount of \$617,002.73
2. Cafeteria Fund payments in the amount of \$117,454.03
3. Capital Reserve Fund payments in the amount of \$48,507.96
4. General Fund payments in the amount of \$2,850,953.88
5. Capital Reserve Fund payments in the amount of \$45,255.09

MOTION #8

By Jeff Winkle, seconded by Darren Newberry, to approve a Resolution to participate in the Beaver Valley Intermediate Unit's Joint Renewal of the Administrators Travel Accident Insurance coverage, effective for the period beginning December 1, 2018 through November 30, 2019, at an annual premium of \$17 per person. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**Legislative by Kathryn Oblak; Chair**

MOTION #9

By Kathryn Oblak, seconded by John Bowden, to approve the HASD Board of Directors Reorganization meeting on December 3, 2018 at 7:00 p.m. in the Central Administration Board Room. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

**Personnel by Kathryn Oblak**

MOTION #10

By Kathryn Oblak, seconded by Darren Newberry, to approve the appointment of Lori Colangelo and Stephanie Valentine, co-sponsors of the Computer Club at the Senior High School. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #11

By Kathryn Oblak, seconded by Jeff Winkle, to approve the employment of Melissa Haywood, long-term substitute for Family & Consumer Science at the Senior High School, effective October 18, 2018. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #12

By Kathryn Oblak, seconded by John Bowden, to approve the change of employment status for Marissa Bufalini from lifeguard, to head lifeguard at a rate of \$9.00 per hour, effective December 1, 2018. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #13

By Kathryn Oblak, seconded by Darren Newberry, to approve the employment of Beth Butter, substitute cafeteria worker, effective November 15, 2018. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #14

By Kathryn Oblak, seconded by Darren Newberry, to approve the employment of Eric Compton, substitute custodian, effective November 8, 2018. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #15

By Kathryn Oblak, seconded by Jeff Winkle, to approve the employment of Dena Litfin, substitute transportation aide, effective November 13, 2018. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #16

By Kathryn Oblak, seconded by Jeff Winkle, to accept the resignation of Sarah Gold, substitute nurse, effective November 5, 2018. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**Policy/Planning by Darren Newberry, Chair**

APPROVAL OF GROUPED ITEMS

MOTION #17

By Darren Newberry, seconded by Kathryn Oblak, to approve items (1) and (2) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

1. Policy 246 – School Wellness
2. Policy 917 – Parental/Family Engagement

Superintendent's Report

Dr. Miller congratulated Mr. Salopek on receiving the 2018 Ben Franklin award from the Beaver County Foundation. Mr. Salopek helped create the foundation in 1992.

The Hopewell Police Department has a new K-9 officer. Officer Lex is a 2-year old German shepherd that will do patrol work and narcotics detection with his handler, Officer Aaron Lopez.

Dr. Miller announced that the Nancy Lieberman Foundation had awarded the Hopewell Police Department a \$5,000.00 grant for continued development of the Dream Court at Margaret Ross Elementary School.

Dr. Miller advised the Board that the transportation staff did an excellent job on Friday during the 2 hour delay. The drivers faced areas with no power, downed trees and wires and were able to get students to school safely and on time.

The Beaver County Educational Trust is in the process of reviewing and awarding their 2018 Great Idea Mini-Grants. Although the selection process is still underway, Dr. Miller was pleased that 40% of the applications were from Hopewell teachers and administrators.

Solicitor's Report

Nothing to report.

Unfinished Business

Nothing to report.

Upcoming School Board Meetings

December 3, 2018 – 7:00 p.m. Reorganization Meeting, Central Administration  
December 17, 2018 – 7:00 p.m. Regular Business Meeting, Central Administration

ADJOURNMENT

There being no further discussion or recommendations to come before the Board of Directors, Mrs. Dobo asked for a motion for adjournment.

MOTION by Kathryn Oblak, seconded by Darren Newberry, that the meeting be adjourned. MOTION CARRIED.

Mrs. Dobo adjourned the meeting at 7:30 p.m.

HOPEWELL AREA SCHOOL BOARD

Lesia Dobo, President

Nancy Barber, Secretary